

***PMCPOA Budget & Finance Committee***  
***Meeting Minutes 4/13/2022***  
Condor Room

**I. Call to order**

6:02 P.M. by Ariel del Aguila, Chair

**Attendees**

**Committee Members:** Ariel del Aguila, Gary Cadwallader, Virgil Pattarino, Rob Fredericks (by phone), and Michael Voelker **Excused:** Bill Martin **Absent:** Vadim Zadykian **Board Liaison:** Cameron Acosta; **Staff:** GM Karin Shulman, Accounting Mgr. Beth Blackmon Accounting **Guest:** Ellen McClellan, Board Member, Bill Lewis Board Member.

**II. Approval of minutes from last meeting**

B&F Minutes from 3/16/2022 meeting was approved by email quorum.

**III. Old Business:** 2022/2023 Draft Budget comments. None were present by committee members.

**IV. New Business:** Update of Chair and Vice Chair names on Committee Web. Ariel del Aguila proposed that someone volunteer for Vice Chair. No one volunteer. It was suggested to table this discussion until new members are added to the committee in June, at which time new officers would be elected.

**V. Financial Reports:** Distributed and Reviewed by Beth Blackmon. **Please refer to Beth Financial Package Review for explanation of variances and issues.**

**Financial Reports:** Distributed and Reviewed by Beth Blackmon.

- a) Review of Treasure's Report was completed – discussion- no issues.
- b) Review of Balance Sheet & Statement of Changes in Fund Balances was completed – no discussion -no issues.
- c) Review of Statement of Revenues, Expenses & Changes in Fund Balances was completed – no discussion- no issues.
- d) Review of Cash Flows was completed – No discussion-no issues.
- e) Review of Available Operating Cash Statement was completed – No discussion-no issues.
- f) Review of Consolidated Operating Income Statement was completed –No discussion-no issues.
- g) Review of Statement of Income for each department was completed –Discussion-some issues.
- h) Review of Statement of Projects completed- Discussion-no issues.
- i) Review of Statement of Reserve completed- Discussion-no issues
- j) Motion to approve March 2022 Financials was made by Rob Fredericks & 2<sup>nd</sup> by Virgil Patterino. Motion passed, 5 to 0.

**Discussion**

Environmental Control: Ariel asked the status of returning building permit fee refunds to members. Karin and Beth stated that building permit fees will be refunded to identified members or returned to the State of California.

Post Office: The Post Office has incurred increase utilities in the areas of propane and water. Karin Shulman will attempt to contact the landlord to verify the utility apportionment according to the current property lease agreement.

Next B&F Meeting will be at 6:00 pm on May 18, 2022, in the Condor Room

**Adjournment**

Meeting adjourned by Ariel del Aguila at 7:10 P.M.

**Submitted by Michael J. Voelker**

**Approved by Email quorum 12:02 PM 4/15/2022**

**Submitted by Michael J. Voelker**